



TRIDENT ACADEMY OF TECHNOLOGY

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Name of the policy	Scholarship Policy	Department responsible	All
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Department	All	Checked by	Dr.D.N.Pattanayak
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No. of pages	2		

TRIDENT ACADEMY OF TECHNOLOGY considers award of scholarship based on provable merit of the enrolled students. The policy considers award of one scholarship and/or adjustment toward tuition fee and/or tuition *fees* waiver to a meritorious student in each discipline per academic year. However, other financial support is also considered depending the availability of sponsored funds. The selection procedure involves application by the meritorious enrolled students and consideration of partial tuition waiver to deserving students with special skill sets (Example- Sports, Artist, Defense, differently abled category, any other special skills etc.). The Student welfare committee instituted by the college shall be the authority to scrutinize the application and recommend eligible candidate names for the award of scholarship and/or tuition waiver as applicable. The Governing Body (GB) shall be final authority to approve the award of the scholarship.

Scholarship Committee and selection procedure

All scholarship applications received shall be scrutinized based on merit criterion defined by the Student Welfare committee, the committee matrix includes principal, Deans/HoDs, faculty members (2), The committee shall be approved by the competent authority of the College. The Student Welfare committee also has additional responsibility to mobilize and obtain funds from donors to build endowments. An equitable distribution of scholarship is ensured by the committee based on merits and promotion of a program, not compromising on the competitive merit and qualifications of the eligible candidate.

The Student Welfare committee shall develop repository of open scholarships and institutions who consider award of scholarship to meritorious students, procedures to attract



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students with scholarship grants from other agencies, encourages students to apply for competitive scholarships, and enables students to secure scholarships from corporate donors, foundations, philanthropists etc.

Award notification

The Student Welfare committee shall communicate to the selected candidates and maintains the database of all the awardee candidates and their academic progression in specific format. The scholarship award clearly mentions the amount, type of scholarship (partial/full/tuition fee waiver for specific period/special categories), duration and terms of reference for renewal and termination of scholarship. Students have to *sign* the scholarship acceptance letter before the last date. The award clearly explains to the awardee the necessary rules and regulations of the award.

Scholarship shall be disbursed on monthly interval after the submission of student attendance abstract and note of recommendation from the Dean/HoDs for consideration to release the monthly scholarship amount to the student.

Scholarship progression and character

It has to maintain discipline and acceptable behavior as per the student manual during the scholarship period. A scholarship awardee student under any disciplinary action and/or pending disciplinary action shall result in termination and/or withdrawal of the award.

Tuition fee waivers

Students enrolled to a program shall be eligible for tuition fee waiver for a specific semester and/or academic year. The eligibility criterion shall be defined by the scholarship selection committee following the overall guidelines of the College.

Principal

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